



Health and Wellbeing Board

Minutes - 3 June 2015

Attendance

Members of the Health and Wellbeing Board

Cllr Sandra Samuels (Chair)	Cabinet Member for Health and Wellbeing
Cllr Val Gibson	Cabinet Member for Children and Families
Ros Jervis	Director of Public Health
Simon Hyde	West Midlands Police
Cllr Roger Lawrence	Leader of the Council
Cllr Elias Mattu	Cabinet Member for Adults
Linda Sanders	Strategic Director, People
Cllr Paul Singh	Shadow Cabinet Member for Health and Wellbeing
Jeremy Vanes	Royal Wolverhampton NHS Trust

Council employees and representatives of partner organisations

Carl Craney	Democratic Support Officer
Viv Griffin	Service Director - Disability and Mental Health
David Johnson	Project Lead - Primary Care Regeneration
Steven Marshall	Director of Strategy & Transformation
Donald McIntosh	Chief Officer, Wolverhampton Healthwatch

Part 1 – items open to the press and public

Item No. *Title*

- 1 **Apologies for absence (if any)**
Apologies for absence had been received from Alan Coe (Independent Chair, Wolverhampton Safeguarding Children's Board), Professor Linda Lang (University of Wolverhampton) and Tim Johnson (Strategic Director, Place, Wolverhampton City Council).
- 2 **Notification of substitute members (if any)**
No notifications of substitutes had been received.
- 3 **Chair's Opening Remarks**
 - i) The Chair, Cllr Sandra Samuels welcomed Members and Officers to the first meeting of the Health and Wellbeing Board in the 2015/16 Municipal Year. She invited those present to introduce themselves and introductions were duly made.
 - ii) The Chair reminded the Board of the continuing financial challenges faced and of the need as stakeholders to work together to integrate health and social care provision in the city

iii) The Chair advised the Board that it was proposed to hold the next “away Day” on 7 October 2015 between 09:30 – 12:00 hours followed by a formal meeting of the Board commencing at 13:30 hours. A suitable venue for the “Away Day” and Board meeting would be identified in due course.

iv) The Chair reported that she had been approached by James Brackley, a Researcher at Birmingham University, who was undertaking a PhD in Public Health and Local Government, for agreement to be allowed to film the proceedings of the July meeting. Carl Craney, Democratic Support Officer, informed the Board that this was permissible under the Council’s Constitution.

v) the Chair informed the Board that a number of television and radio stations, including BBC1, BBC2, 5 Live and Radio WM, had expressed an interest in covering the initiatives in Wolverhampton on tackling obesity.

4 **Declarations of interest (if any)**

No declarations of interest were made.

5 **Minutes of the previous meeting**

Resolved:

That the minutes of the meeting held on 4 March 2015 be confirmed as a correct record and signed by the Chair subject to the following amendments:
i) the title of Richard Welch being changed to “Head of Healthier Place”;
ii) the title of Steven Marshall being changed to “Director of Strategy and Transformation”.

6 **Matters arising**

With reference to Minute No. 5 (Matters arising) and with particular reference to vacancies on the Governing Body of the Wolverhampton Clinical Commissioning Group, the Chair enquired whether these had yet been filled. Steven Marshall, Director of Strategy and Transformation, Wolverhampton Clinical Commissioning Group, confirmed that they had.

With reference to Minute No. 8 (Obesity Call to Action – Update and progress made towards developing an Action Plan to tackle obesity in Wolverhampton), the Chair advised that Professor Kevin Fenton, National Director Health and Wellbeing PHE, had yet to visit the city. Donald McIntosh, Chief Officer, reported that Maxine Bygrave, Chair, Wolverhampton Healthwatch, would be leaving the organisation shortly and that a recruitment campaign would be commenced.

With reference to Minute No. 12 (Joint Strategic Needs Assessment (JSNA) Qualitative Chapter: Patient Safety) Ros Jervis, Service Director, Public Health and Wellbeing, reported that an update on the JSNA would be submitted to the meeting scheduled for 7 October 2015.

With reference to Minute No. 13 (Wolverhampton City Clinical Commissioning Group and Wolverhampton city Council Mental Health Strategy), Viv Griffin, Service Director, Disability and Mental Health, reported that the Crisis Concordat was now an integral part of the Better Care Fund programme.

- 7 **Summary of outstanding matters**
The Service Director, Disability and Mental Health presented a report which detailed the current position with a variety of matters considered at previous meetings of the Board. She reported that a quarterly Balanced Scorecard would be presented in connection with the Better Care Fund.

Resolved:

That the report be received and noted.

- 8 **Health and Wellbeing Board Forward Plan 2015/16**
The Service Director, Mental Health and Disability presented the Health and Wellbeing board Forward Plan for 2015/16 and advised that she would be meeting with the Service Director, Public Health and Wellbeing and the Director of Strategy and Transformation to populate further the Forward Plan.

Resolved:

That the Forward Plan be received and noted.

- 9 **Dates and times of meetings**

Resolved:

That the arrangements for meetings of the Board during the 2015/16

Municipal Year as detailed below be noted:

29 July 2015 commencing at 14:00 hours;

7 October 2015 commencing at 12:30 hours;

2 December 2015 commencing at 14:00 hours;

10 February 2016 commencing at 12:30 hours and

27 April 2016 commencing at 14:00 hours.

- 10 **Integrated Commissioning Update**

The Director of Strategy and Transformation presented a report which informed the Board on the development of integrated commissioning within Wolverhampton, the next steps and to secure system leadership support for the development of integrated commissioning. He explained that previously the Better Care Fund and Integrated Commissioning Care had been considered by one Board but these had now been separated out. The report detailed the core aims of integrated commissioning. The first meeting of the Integrated Commissioning Board (ICB) had been held during week commencing 25 May 2015 and would now meet on a monthly basis.

Cllr Paul Singh enquired as to how engagement would be undertaken with unpaid carers. The Director of Strategy and Transformation explained that this would be carried out through the Wider Community Network Team as part of the Better Care Fund and acknowledged the need to work with the unpaid carers. Donald McIntosh reminded the Board that Wolverhampton Healthwatch was a member of the ICB and that it would assist in ensuring an opportunity was given on engagement with both carers and service users. The Service Director, Mental Health and Disabilities reported that carer support was part of the Better Care Fund model following on from the Care Act and that these carers were entitled to a personal assessment of their needs. Cllr Paul Singh expressed concern that many of the carers were too busy caring for relatives / dependents / friends to be aware of any assistance available to

them personally. He suggested that there was an urgent need for them to be made aware of the availability of such entitlements. Linda Sanders, Strategic Director, People, reported that carers and service users were involved with the Wolverhampton Information Network. In response to a question from the Chair, the Strategic Director confirmed that a Carers Forum operated within the city.

Resolved:

1. That the plans for the development of an integrated approach to commissioning, as detailed in the report, be approved;
2. That the benefits articulated by developing an approach to integrated commissioning in support of the delivery of the Health and Wellbeing Strategy and shared commissioning priorities be noted;
3. That a report on the roles and responsibilities of the various partner organisations involved in integrated commissioning be submitted to a future meeting of the Board.

11 **Joint Strategy for Urgent Care - Equality Analysis**

The Director of Strategy and Transformation explained that there had been some confusion surrounding the production and circulation of this report and that whilst it had not been circulated it had been produced. The Chair advised that it had not been received for circulation by the City Council.

Donald McIntosh requested that the Board receive an update on the progress with the new Emergency Care facility at New Cross Hospital. The Director of Strategy and Transformation reported that construction was underway, that the Invitation to Tender (ITT) exercise had been launched some three weeks ago with a closing date during week ending 19 June 2015 with the submissions being assessed during July / August 2015 and a contract award in September with implementation from April 2016. Jeremy vanes, Chair, Royal Wolverhampton NHS Trust (RWT) advised that the RWT element of the project (ground floor) would be open to the public from November 2015 and extended an invitation to the Board to visit the facility. The Chair nominated the Democratic Support Officer to co-ordinate arrangements for such a visit.

The Director of Strategy and Transformation reminded the Board that the upper floor of the facility would provide 24 hour General Practitioner (GP) based service.

The Chair of RWT commented that the forthcoming Winter was likely to be another difficult period in terms of capacity but that the project for the new facility had progressed very well. The Chair enquired as to whether there were sufficient bed spaces given the 3.5% reduction in bed spaces at New Cross Hospital. The Chair of RWT commented that the use of Cannock Chase Hospital for "cold case" surgery would ease the pressure on demand for bed spaces and that other actions were being taken to reduce pressures.

The Strategic Director, Place, enquired as to whether any other issues needed to be considered in relation to the Equality Analysis. The Director of Strategy and Transformation advised that the increase in attendances at the Accident and Emergency (A and E) Department would be addressed once the new facility was functioning fully given that many of those presenting did not require admission to hospital. The 24 hour GP facility offering 24 hour GP services would also lead to a

reduction of the pressures experienced in the A and E Department. Issues which remained to be addressed fully included Discharge Planning and Social Work Assessment to speed up release for care in the community thus freeing up bed spaces.

The Chair acknowledged the difficulties faced by both secondary and tertiary care providers and enquired as to the possibility in providing additional step down facilities. The Director of Strategy and Transformation responded that the provision of additional beds was not at the heart of the problem but rather whether the tri-partite (CCG / RWT / WCC) discharge policies were working appropriately. The Strategic Director, Place, echoed the comments now made and commented that the percentage of Adult Social Care was high on bed based services and that the balance needed to be addressed towards care at home with service users remaining at home. She reported that currently a number of Social Worker posts were filled by Agency Staff but this was being addressed. Donald McIntosh advised that Wolverhampton Healthwatch was working with the Local Pharmacy Committee with a view to additional services being provided by local pharmacies for minor ailments rather than escalation up to the A and E Department. Cllr Paul Singh referred to anecdotal evidence of a delayed discharge due to the delays in the necessary community care arrangements being put in place. The Strategic Director, place, undertook to discuss the matter with Cllr Singh outside the meeting.

Resolved:

1. That consideration of the Joint Strategy for Urgent Care – Equality Analysis be deferred until the next meeting;
2. That a visit to the new facility at New Cross Hospital be arranged.

12 **Better Care Fund Programme Update**

The Director of Strategy and Transformation presented a report which provided a briefing on the activity against plan for the Better Care Fund (BCF) programme, which appraised the Board of progress against workstreams and the overall programme since the last update and on the reporting and approval requirements against the national quarterly submissions.

The Service Director, Mental Health and Disabilities, drew to the attention of the Board that the Section 75 agreement between Wolverhampton City Council and Wolverhampton City Clinical Commissioning Group had been agreed formally for the 2015/16 year. She advised that the BCF programme Board would monitor expenditure on behalf of this Board with regular reports being submitted. Any changes to the Agreement would require the approval of the City Council's Cabinet and the Commissioning Group's Board.

The Strategic Director commented that it was essential that delivery was concentrated upon given the financial pressures faced by both organisations. Donald McIntosh acknowledged that the emphasis of the Better Care Fund was a different approach to that applied previously but drew to the attention of the Board that although engagement with the third sector was underway at workstream level there was no involvement at Programme Lead level. The Director of Strategy and Transformation advised that where the third sector was involved it would be at Team level rather than Programme Lead level but undertook to check that they were

involved. The Strategic Director reported that with the Dementia and Mental Health workstreams the voluntary and community sectors were actively involved but that opportunities existed to strengthen the involvement in the Primary and Community Care workstream.

Resolved:

1. That the revised integrated governance structure be approved;
2. That the process for submitting the quarterly mandated Better Care Fund reports be approved;
3. That the plan on a page of individual programmes within the programme be approved;
4. That the formal agreement of the Better Care Fund Section 75 Agreement between Wolverhampton City council and Wolverhampton City Council Clinical Commissioning Group for the 2015/16 year be noted.

13 **Minutes from Sub Groups**
(i) Children's Trust Board

Cllr Val Gibson presented the minutes of the meeting of the Children's Trust Board held on 18 March 2015.

(ii) Transformation Commissioning Board

The Service Director, Disability and Mental Health presented the minutes of the meeting of the Transformation Commissioning Board held on 29 January 2015. She drew to the attention of the Board that this group would in future be titled "Integrated Commissioning Board" with responsibility for adult and children.

Resolved:

That the minutes of the Sub Groups be noted.

14 **Exclusion of Press and Public**

Resolved:

That in accordance with Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information as set out in Paragraphs 1 and 2 of the Act.

Part 2 – Matters not open to the public and press

15 **NHS Capital Programme**

David Johnson, Project Lead – Primary Care Regeneration, NHS England presented a report on developments being progressed currently by NHS England in collaboration with Wolverhampton City Clinical Commissioning Group and NHS Property Services.

Resolved:

That the report be received and noted.

16 **Transforming Care**

The Service Director Disability and Mental Health presented a report which detailed the work undertaken to date to deliver the Transforming Care agenda in Wolverhampton following the abuse of adults with learning disabilities at an independent hospital, Winterbourne View. The report detailed the background to the winterbourne Concordat, the more recent national work programme Transforming Care and the position of Wolverhampton in its delivery.

Resolved:

That the report be received and noted.